

**Minutes of the  
Department Executive Committee  
Fall Conference – October 19, 2025**

**CALL TO ORDER**

The meeting was called to order by President Annette Gwalthney-Jones at 9:01 a.m.

**OPENING CEREMONIES**

Opening Ceremonies were conducted to include the Pledge of Allegiance and Reciting of the Preamble

**ROLL CALL**

Those present were asked to sign in on the Roll Call Sheets which were distributed.

**COMMUNICATION**

There was no communication to be read at this meeting.

**UNFINISHED BUSINESS**

Finance – Brenda Fiddick announced that she would not be able to continue as the chair of the Finance Committee. With no objection, Annette Gwalthney-Jones appointed Sabrina Schmidt as the new chair.

The Treasurer provided an accounting update noting the following:

Edwards Jones Account	101,623.18
Gaming Account	12,703.94
General Checking	28,045.64
Girls State Checking	33,639.79
Girls State Savings	12,005.89
Merrilyn Stock/Evelyn Oliver	16,671.88
Rehab	33,405.38

The migration to Quick Books online has started. When completed, we will have three (3) users (Treasurer plus 2 Finance Committee members). Our total monthly cost is \$157 with an annual cost of \$1,812.

Taxes for 2024 have been filed. Our revenue was \$111,754 and there is no tax owed. The charge for filing taxes was \$3,295 which is paid out of gaming.

As of August, our gaming permit had not been played by Rippie World. This is due to the fact that they have over 40 permits being played. Our permit is in the queue to be played in the 4<sup>th</sup> quarter. Each year they flip the list, so we will be at the beginning of the 2026 calendar year.

## **NEW BUSINESS**

Girls State Governing Documents – The Girls State Director has requested that our Girls State governing documents be updated.

National Convention 2026 – A total of 19 members signed up to attend the National Convention 2026 in Kentucky. This list has been provided to the TAL Adjutant

ALAMIS – Lisa Williamson presented the proposed policy regarding the Department’s ALAMIS Access Policy. There were several questions, and after some discussion, some portions were amended for clarification.

**MOTION** by Lisa Williamson and seconded to approve the proposed policy regarding the Department’s ALAMIS Access Policy, with agreed upon amendments

The motion carried.

## **ANNOUNCEMENTS**

- The 67th Silver Tea at Unit 1 is scheduled for November 1, 2025. The theme is “Casino Royale.”
- The Girls State Director will be reaching out for volunteers to assist with reviewing and revising the Girls State Governing documents to present to the General Membership Body for consideration at the Department Convention.

## **ADJOURNMENT**

There being no further business to come before the DEC, the meeting was adjourned at 10:16 a.m.

Respectfully submitted

*Barbara Nath*

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Secretary