



AMERICAN LEGION AUXILIARY
In the Spirit of Service, Not Self for our Veterans, God, and Country
Department of Alaska
P.O. Box 231205
Anchorage, AK 99523-1205

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January 27, 2026

Hello everyone

As you know, our Department Convention is scheduled to be held April 23-25, 2026 in Wasilla at Susitna Valley Post 35 with a Pre-Convention DEC meeting (Wednesday) on April 23, 2026 and a Post-Convention DEC meeting on April 25, 2026 (Saturday after Convention is closed). Here are some things you need to be aware of in order to be prepared for this year's convention.

1. **(1) SPECIAL MEMORANDUM.** There is a total of \$30 which ALL UNITS are required to pay REGARDLESS OF WHETHER OR NOT THEY ARE ATTENDING THE CONVENTION. This should be received by the ALA Department by **March 29th**. If not received, an invoice will be sent to those Units who have not paid.
2. **CONVENTION REGISTRATION.** There are two Convention registration forms to be completed.
 - One is the (2) Auxiliary Delegates and Alternates Form to be received by the ALA Department of Alaska by **March 29th** (this form is ONLY for the Auxiliary Delegates and Alternates). This is only a list of names of each unit's delegates and alternates. No money should be sent with this form.
 - The other is the Registration Form (included in the American Legion Packet on page 5) which is due back to the American Legion Post 35 postmarked on or before March 29, 2026. If registration is received by March 31st the cost will be \$160 per attendee. If received after March 31st the cost will be \$180. Payment should be included with this form.
3. **(3) CERTIFICATION OF DELEGATES.** This form certifies the delegates to represent your unit at the Department Convention. While you can email/mail this in before the convention, the ORIGINAL must be brought to the Convention (signed by the Unit President and Secretary). It should be turned in to the Department Secretary.
4. **(4) UNIT OFFICERS FOR THE 2026-2027 YEAR.** Don't forget to hold your elections prior to the Convention. Generally speaking, nominations are presented at one general meeting and the voting occurs at the next general meeting. That probably means nominations in February and elections in March. Please remember that no one can hold an office unless their membership is showing current (both on the Department level and the Unit Level). You can send it to the Department Secretary prior to the Department Convention, but please keep a copy for your records. It is important that ALL REQUESTED information is submitted. **Please do not write "see last year" on the form.** It is always possible that what you have at the completion of this form is not what the Department Secretary has from last year.

5. Voting Strength for Convention Voting – The voting strength for the convention will be determined based on the membership in each unit one month before Convention. That means you will need to have all your memberships mailed to Department on or before March 23, 2026.
6. Endorsement Letters – Those who are running for an ALA Department officer position must have an endorsement from their unit. That requires you to have a vote at your general meeting to approve endorsing that person and the position for which they are running. After your unit meeting, an endorsement letter on Unit letterhead and signed by the President and the Secretary should be sent to the Department Secretary. You can email it to aladofak@gmail.com, but please send in the original by mail. She will then inform you when it is okay for you to release it to the other units in our Department. Do not send to other units until you get that okay.
7. History Books, Prayer Books, Poppy Books, Poppy Poster – Please be preparing your books and posters to bring to the Department Convention. They should be submitted upon arrival at the Auxiliary meeting on April 23, 2026.
8. Scholarships – Our Education Chairperson, Samantha Funk, will be sending you information on all scholarships available. Remember that the national scholarship application are submitted electronically, while the Merrill Stock/Evelyn Oliver scholarship is approved during our Department Convention – see first bullet below) must be submitted to the local unit for approval (and checking to be sure the applicant is eligible) before it is sent to the Department Secretary with a signature of approval by the unit.
 - These scholarship applications are submitted electronically to our National Headquarters. (Applications may be found by going to www.legion-aux.org: Then type the name of the scholarship in the search bar) they will then forward those application received to the Department for the first round of judging. Deadline for all applications is **March 1st at 7:59 p.m. Alaska time (11:59 p.m. Central time)**.
 - The Children of Warriors National President’s Scholarship
 - Junior Member Loyalty Scholarship
 - Non-Traditional Student Scholarship
 - Spirit of Youth Scholarship
 - The Merrilyn Stock/Evelyn Oliver application must be submitted to the local unit for approval (and checking to be sure the applicant is eligible) before it is sent to the Department Secretary with a signature of approval by the unit They can be sent by certified mail to the Department Secretary prior to April 5th They can also be brought to the Convention. The winner(s) will be selected during the Department Convention.
9. Post Everlasting – we will be having a Post Everlasting Ceremony at Convention. This will cover the dates April 1, 2025 to March 30, 2026. Please be sure you have sent updates in on all members who have passed away during that time so we can be sure to include them in the Ceremony. This update should be received by April 1st.

See you all in April.

**AMERICAN LEGION AUXILIARY
DEPARTMENT OF ALASKA**

**104th Annual Department Convention
April 23-25, 2026**

**(1) SPECIAL MEMORANDUM – THIS APPLIES
TO ALL UNITS IN THE DEPARTMENT OF
ALASKA – REGARDLESS OF WHETHER OR
NOT THEY ARE ATTENDING CONVENTION**

Under the standing rules of the American Legion Auxiliary, Department of Alaska under Finance, it states that required bonding of Unit members handling funds and assessments for the Department Minutes and Bulletins: fifteen (\$15.00) dollars must be remitted to the Department Secretary by April 1st of each year. Each Unit is also required to contribute fifteen (\$15.00) dollars towards the gifts for the National President. One check can be made in the amount of \$30.00 instead of two checks.

Please **MAIL FORM AND FEES** to the Department Secretary by **March 27, 2026 at:**

**American Legion Auxiliary
Department of Alaska
P.O. Box 231205
Anchorage, AK 99523-12052**

Name of Unit and Unit # _____

AMERICAN LEGION AUXILIARY
DEPARTMENT OF ALASKA

(2) AUXILIARY DELEGATE AND ALTERNATE FORM

104th DEPARTMENT OF ALASKA CONVENTION
April 23-25, 2026

MAIL this form to the ALA Department Headquarters by **March 27, 2026:**

American Legion Auxiliary
Department of Alaska
P.O. Box 231205
Anchorage, AK 99523-1205

**NOTE – This is the form for the Auxiliary.
It does not register you for the
Department Convention. Please also
complete the Department Convention
Registration Form found in the Legion
Convention Packet, pages 5 & 6.**

The following members were elected by the Unit's General Membership to be delegates at the 104th ALA Department Convention being held at Susitna Valley Post 35 in Wasilla, Alaska.

UNIT NAME AND NUMBER: _____

DELEGATES: _____

ALTERNATES: _____

(Chairman _____

Signature of President

Signature of Secretary

Date: _____

Date: _____

*****PLEASE REMEMBER TO INCLUDE YOUR JUNIOR AUXILIARY MEMBERS *****

AMERICAN LEGION AUXILIARY
DEPARTMENT OF ALASKA
104th ANNUAL DEPARTMENT CONVENTION
April 23-25, 2026

(3) CERTIFICATION OF DELEGATES

This is to certify that the following were elected as Delegates

To represent _____ Unit No. _____ at the 104th Department Convention of the American Legion Auxiliary, to be held at Susitna Valley Post 35 in Wasilla, Alaska. The Delegates must have paid their dues for 2026 and therefore are in good standing in the Unit they represent.

Each Unit shall be entitled to one Delegate and One Alternate for each ten (10) paid members thirty (30) days prior to the start of the Convention. Use additional page if necessary and sign all pages.

ATTESTED TO:

Unit President

Unit Secretary

ORIGINAL MUST BE TURNED IN AT CONVENTION

*You may email a copy prior to Convention (aladofak@gmail.com) but **you must bring the original to convention** with an accurate list of those attending.*

**** **Please bring this Certification of Delegates to the Department Convention and hand it to the Department Secretary.**



Department Of Alaska

4 -- Unit Officers and Program

Chairs

Unit Information

2026 - 2027

Unit Name: _____ Unit # _____

Unit Official Email: _____

Unit's Mailing address: _____

City: _____ Zip Code: _____

Unit EIN: _____ Unit Corporation # _____

UNIT PHONE NUMBER _____

Unit Officers

President: _____

Member Number: _____ Phone Number: _____

Email Address: _____

1st Vice President: _____

Member Number: _____ phone Number _____

Email Address: _____

2nd Vice President: _____

Member Number: _____ Phone Number: _____

Email Address: _____

Secretary: _____

Member Number: _____ Phone Number: _____

Email Address: _____

Treasurer: _____

Member Number: _____ Phone Number: _____

Email Address: _____

Chaplain: _____

Member Number: _____ Phone Number: _____

Email Address: _____

Historian/Cavalcade: _____

Member Number: _____ Phone Number: _____

Email Address: _____

SGT of Arms: _____

Member Number: _____ Phone Number: _____

Email Address: _____

EC Member AT Large: _____

Member Number: _____ Phone Number: _____

Email Address: _____

EC Member AT Large: _____

Member Number: _____ Phone Number: _____

Email Address: _____

EC Member AT Large: _____

Member Number: _____ Phone Number: _____

Email Address: _____

Program Chairs:

Americanism _____

Member Number: _____ Phone Number: _____

Email Address: _____

AEF _____

Member Number _____ Phone Number: _____

Email Address: _____

Children & Youth: _____

Member Number: _____ Phone Number: _____

Email Address: _____

Community Service: _____

Member Number: _____ Phone Number: _____

Email Address: _____

Constitution/Bylaws: _____

Member Number: _____ Phone Number: _____

Email Address: _____

Education: _____

Member Number: _____ Phone Number: _____

Email Address: _____

Finance: _____

Member Number: _____ Phone Number: _____

Email Address: _____

Girls State: _____

Member Number: _____ Phone Number: _____

Email Address: _____

Junior Activities _____

Member Number _____ Phone Number: _____

Email Address: _____

Leadership: _____

Member Number: _____ Phone Number: _____

Email Address: _____

Legislative: _____

Member Number: _____ Phone Number: _____

Email Address: _____

Membership _____

Member Number: _____ **Phone Number:** _____

Email Address: _____

National Security: _____

Member Number: _____ Phone Number: _____

Email Address: _____

Pow/Mia project: _____

Past President Parley: _____

Member Number: _____ Phone Number: _____

Email Address: _____

Poppy: _____

Member Number: _____ Phone Number: _____

Email Address: _____

Poppy project: _____

Public Relations: _____

Member Number: _____ Phone Number: _____

Email Address: _____

VA & R: _____

Member Number: _____ Phone Number: _____

Email Address: _____